

FREQUENTLY ASKED QUESTIONS
MBBS Entrance Examination - 2014

Q.No. 1 How does one apply for the AIIMS MBBS Course?

Ans:

- The Application can only be made Online. Printed Application Forms are not available.
- You must have a valid email ID and a mobile number.
- Visit AIIMS website www.aiimsexams.org
- Select your Course in Registration/Login Section
- Click on **Proceed** on New Registration Section.
- Click on Prospectus, Read Instructions of the Prospectus and guidelines
- Register yourself by filling the requisite information Carefully, While filling the email ID & Password ensure that the correct email ID is registered.
- After filling up all required information click on Save & Proceed, the entered information will appear on the screen, check thoroughly that all correct information is filled. In case, any change, use the Edit option, otherwise use Save & Proceed.
- The Registration No. allotted will appear on Screen, Note the Registration Number for future reference.
- Upload your Photographs and Signatures as per instruction given on the Prospectus
- In case, The Photograph and Signature to be uploaded is not available with you, Use Skip option, the instruction will appear on the Screen regarding step to be followed and Logout from the Process,
- **For Re-login on your Registration Form** Click **APPLICANT LOGIN**, enter your Registration Number and Password (all registered during filling up Registration form). In case, the Registration Number is not traceable, please note the same from INBOX of your E-mail ID.
- In My Page all the navigation button & Step are available
- Reopen your Registration form, fill up the required information, Colour Signals (Green & Red) will appear on the above portion of Screen about procedure completed or to be completed.
- For making payment through Computer Generated Challan in any Branch of SBI, Print, the Copy of Challan, the data will be upgraded after 48 hours in the SBI Branch, Therefore, you are advised to visit the concerned branch of SBI after of 48 hours of Registration of your application. Please retain the challan copy of candidate after making payment to the branch of SBI.
- For making payment through Credit/Debit Card, follow the instruction given in the Prospectus.
- The online Registration Form takes minimum 24 Hrs- 72 Hours to upgrade the final status after completing all steps of Registration Form.
- After showing all steps “DONE” the candidates must take print out of Registration Slip for future reference.

Q.No. 2 How do I get password for logging in?

Ans: During the process of online registration you will generate your own password. You are advised to keep the password that has been created, confidential till the end of the counseling process/allotment process. Sharing of password can result in its misuse by somebody else.

Q.No.3 Can I fill up the numbers of choices of Location of AIIMS in the Registration Form?

Ans: No, The choice of opting the Location of AIIMS will be strictly based on merit and will be allotted by counseling process only.

Q.No. 4. If I forget my password that I have created during the process of registration, how can I retrieve it?.

Ans: To retrieve the forgotten password, the following process is followed :

You are required to enter the information that you have filled at the time of registration and then security question & answer provided during New Candidate registration process. The above data submitted by you will be validated with the registered you “database”. If the above entries match, only then would you be permitted to enter new password to proceed further.

IMPORTANT

All candidates are advised to remember the password and also retain their application form and admit cards printout till completion of admission process.

Q.No.5. In case I have Birth Certificate / Caste Certificate/ other certificate(s) in regional language, will it be acceptable at the time of reporting?

Ans: Certificates issued by the competent authority should be in English or Hindi language. Please remember that some states insist for certificate in English language only. Candidates are advised to carry Certified Copy of English version of the original certificate, in case certificate issued is in other than English language along with original certificate.

Q.No.6. If there is a discrepancy in spelling of name in documents and application form, what do I do?

Ans: If there is discrepancy in spelling of name in documents you must carry proof that the documents belongs to you in the form of an affidavit.

Q.No.7. Can I get prospectus of MBBS Entrance Examination - 2014 for admission to AIIMS, New Delhi and Six Other AIIMS?

Ans: Copy of prospectus is available on AIIMS website <http://www.aiimsexams.org>. No hard copies are available.

Q.No. 8. Where can I know about the fee structure / course duration etc. for MBBS Course.

Ans: All these related to AIIMS, New Delhi is available in the Prospectus. For Six other AIIMS, you are advised to visit the website of concerned AIIMS given under ‘At a Glance’ for the purpose.

Q.No. 9 What may be the problem when I cannot login?

Ans: Please read User manual for the candidates. Follow the instructions about use of browser (Internet Explorer-6 or above), use of same spellings, same format of date (Use digits for day, month and year with-in between) as in the application form submitted to AIIMS New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored will change and a session expired message will be displayed. Please try to login from other computer from which other candidate(s) has logged in successfully, if possible.

Q.No. 10 I cannot login, What may be the problem (s)?

Ans. This can happen if Registration No. typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created . In case password is forgotten, try to generate new password by using question and its answer.

Q.No. 11. Can I modify my choices of City/Centre of Examination after completion of last date?

Ans: No, After the date of applying online Registration, the City/Centre for examination will not be changed. You can modify, changes your choices during the period of open of online Registration of Application only

Q.No. 12. In case I have Registered Online on the last day Registration i.e 17th March, 2014 /when can I make my payment ?

Ans: On applying on the last date of Registration, you will be given 2 days for making payment only through printed Challan form and completing other necessary steps. Avoid Registration on the last day. It is always better to register in advance.

Q.No.13. When will Counselings for allotment of Seats be conducted?

Ans. The Schedule of 1st , 2nd and 3rd and 4th Counseling is given under 'At a Glance' of the Prospectus.

Q.No. 14 Where will Counseling be held?

Ans: The counseling will be held at Jawahar Lal Nehru Auditorium, AIIMS, New Delhi for AIIMS, New Delhi and Six other AIIMS on the date stated in the Prospectus.

Q.No.15 How much time will I be given to join the allotted course?

Ans: For AIIMS, New Delhi, the Candidates will be required to join the course within stipulated time as mentioned in the Prospectus. For Six other AIIMS – Candidates are advised to check the details in the websites of respective AIIMS.

Q.No 16 What are the documents required to upload with my application?

Ans: No documents are required during Online Registration /Application.

Q.No. 17 What documents are required at the time of counseling?

Ans: All candidates are required to bring the following documents in original at time of counseling :

- (i) Admit Card issued by AIIMS.
- (ii) Rank letter issued by AIIMS.
High School/Higher Secondary Certificate/Birth Certificate as a proof of date of Birth.
- (iii) Certificate & Marksheet of Sr. Secondary Class (12th Class)
- (iv) **The Candidate should also bring the following certificate, if applicable:**
 - a. SC/ST Certificate issued by the competent authority (in the format as specified in the prospectus) in English or Hindi language. Sub caste should be clearly mentioned in the certificate.
 - b. OBC certificate issued by the **competent authority**. The OBC Certificate should be valid for Central Government Institutions/Jobs. OBC candidate **belonging to Creamy Layer shall not be eligible for reserved seats**). The OBC certificate must be in the format as mentioned in the Prospectus.
 - c. Orthopedic Physical Disability Certificate issued from a duly constituted and authorized Medical Boards. **No other PH certificate, issued by any other Authorities / Hospital will be entertained.**

Q.No.18 Will I require Original documents to get the admission at the allotted college?

Ans: Yes, candidates without original certificates/documents will not be allowed to participate in the counseling and admission process.

Q.No.19. Can I get the admission on production of the receipt stating that the documents/Certificate is deposited with other College/University?

Ans: Yes, the candidates can participate in the Counseling on production and receipt of original documents/certificates being deposited in any other Institutes/ Colleges/Universities but the confirmed seats will however only be allotted on production of Original Certificates/documents.

Q.No.20. What are the instructions regarding OBC, SC, ST and PH certificates?

Ans: Please read **Instructions given in the Prospectus** carefully. The certificate requirements are mentioned in prospectus along with format. **The certificate as mentioned in the prospectus only will be acceptable.** Candidates are requested to read prospectus regarding Caste and Physical Handicap (PH) Certificate carefully. In case the candidate fail to produce proper Caste (and PH, if applicable) certificate at time of Counseling then he/she will not be permitted to participate in the Counseling
OPH Criteria – The candidate must possess a valid document certifying his/her physical disability conforming to judgement of Supreme Court of India i.e.

With the approval of the Ministry of Health & Family Welfare, Govt. of India vide letter no. 18018/2/2009-ME (P-1) dated 17.02.2009 it has been decided that while providing reservation in admission to medical course in the first instance candidates with disability of lower limbs between 50% to 70% shall be considered and in case candidates are not available of such candidates in that category then the candidates with disability of lower limbs between 40% to 50% will also be considered .

The disability certificate should be provided by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions.

Q.No.21. How can I get my Rank Letter for participation in counseling?

Ans: You can download the Rank Letter stating the date, time and venue of the counseling from the website www.aiimsexams.org

Q.No. 22 What is second round of Counseling process?

Ans: Second round of counseling is for allotment of vacant seats and process of change of location of AIIMS

Q.No. 23. Is the Original Certificates/documents is required during 2nd Round of Counseling?.

Ans : The candidates have to furnish the original Certificates and documents which are been produced at the time of 1st Counseling.

Q.No.24. Who are eligible for 2nd Round of allotment?

Ans: Those Candidates have registered during the 1st Counseling are only eligible for Participation in seat allotment in 2nd round of counseling with following reasons :

Group-I: Registered candidates who did not get any seat allotment in the 1st round.

Group-II: Registered candidates, whose 1st round of allotted Seat has not confirmed due to deficiency of requisite certificates/documents

Group-III. Registered candidates who have opted for a provisional Seat in 1st Counseling

Group-IV: Candidates who have been allotted seat in 1st counseling but want to change the location of AIIMS in 2nd round of counseling.

Q.No.25. Who are not eligible for 2nd Round of allotment?

Ans: Those who have not reported in the 1st Round of counseling
Those who have Reported & Withdrawn from counseling at Allotted Institute.

Q.No. 26. What is third round of counseling process?

Ans: Candidates those have registered during the 2nd counseling are only eligible for Participation in seat allotment in 3rd round of counseling with following reasons

Group-I: Registered candidates who did not get any seat allotment in the 2nd round.

Group-II: Candidates who were allotted seat in 2nd Round of counseling but are willing to change the location of AIIMS in 3rd round of counseling.

Q.No.27. Are the Original Certificates/documents also required during 3rd Round of Counseling?

Ans : Yes the candidates have to furnish the original Certificates and documents which are been produced at the time of 1st Counseling.

Q.No. 28 Who can participate in open selection?

Ans: All eligible candidates (based on the vacant seats available in concerned AIIMS) are eligible to participate in the open selection. The vacant seats will be allotted subject to availability of eligible candidates for the concerned **UR/ST/SC/OBC**.

Q.No. 29. What are the guidelines for fresh choice filling before third round of Counseling ?

Ans: Please remember that if any seat is allotted from the choice filled in by the candidate for 3rd Round of counseling the seat allotted during 1st / 2nd round will be automatically cancelled. Therefore, the candidates are advised to fill in choice carefully for seats which are of higher preference than the earlier allotted seat. Candidates are not required to give the already allotted seat in their choices.

Q.No.30 If I opt to participate in third round of counseling whether my allotted seat (of first/second round) will be cancelled?

Ans: In case you are not allotted any seat in the third round you will retain earlier allotted seat. However, on allotment of a seat in third round the earlier allotted seat will automatically be cancelled and allotted to another candidate.